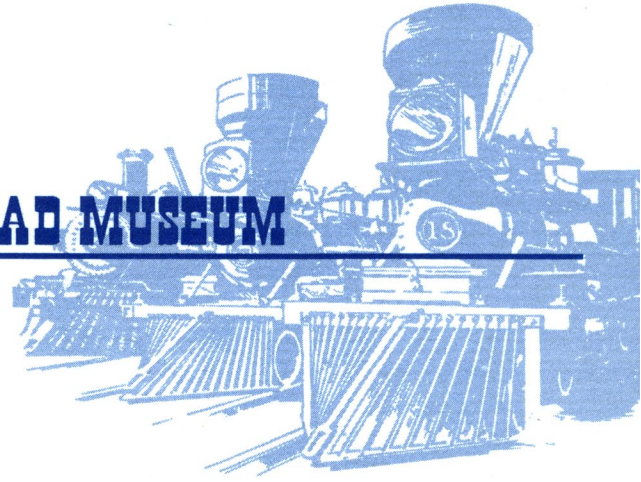


# **FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM**

## **VIRGINIA AND TRUCKEE DIVISION**

P.O. Box 1330  
Carson City, Nevada 89702



### MINUTES OF THE APRIL 2, 2018 BOARD OF TRUSTEES MEETING NEVADA STATE RAILROAD MUSEUM CARSON CITY, NEVADA

**Call to order** - Meeting was called to order at 6:00 PM

**Role Call** – Trustees present were Howie Foster, Rick Kohler, Barry Simcoe, Rebecca Bevans, Michael McClain, Amanda Thompson and John Baumgardner. Representing the museum was Adam Michalski. Bill Kohler and Larry Knack were excused absences. A quorum was established.

Minutes of the February 5, 2017 regular meeting was approved. Motion to approve made by Howie Foster, second by Michael McClain.

**Correspondence** – None

**Treasurer's report** – Larry Knack submitted reports for the period of January 1, 2018 thru February 28, 2018. Motion made by Rebecca Bevans, second by Rick Kohler. Motion passed.

The treasurer's report was passed unanimously; motion made by Rebecca Bevans and seconded by Howie Foster. See attached report for details.

#### **-Actions of Executive Committee:**

None

#### **-Actions of Board**

None

## **OLD BUSINESS:**

### **-Capital Campaign Committee-**

Barry Simcoe reported that the Campaign is on temporary hold.

### **-Audit committee-**

No report (Meeting pending with CPA)

### **-Bricks –**

Howie Foster reported that there has been one brick sale since the last report. There are approximately 30 bricks in process. Howie reported that the engraving vendor has relocated from Reno to Fallon. Effort will be made to identify a back-up engraver in case the existing company ceases to provide engraving services. There is no indication that they will at this point.

There was discussion around establishing an engraving standard for active volunteers that pass away in lieu of the family providing their own verbiage. It was determined that the standard will include the following information: Volunteer Name, “Loyal Volunteer, NSRM” and DOB-DOD. A motion was made by Rebecca Bevans with a second by Michael McClain with unanimous approval for this.

Also, a list of active volunteers that have passed within the past five years was requested of the museum staff in an effort to assure each receives a brick in their memory.

### **-Events Committee –**

Rebecca Bevans presented a summary of upcoming events scheduled for the upcoming 2018 operating season. (Attached)

Barry Simcoe emphasized that any planned events be brought to the event committee for support, discussion and approval.

Rebecca is working on brief job descriptions for event roles in an effort to attract future participants.

Given the success of the Easter weekend activities, it was encouraged that this event be added to future event schedules as volunteer resources would be greatly appreciated.

### **-Election Committee-**

Barry Simcoe posed a question about the feasibility of including an insert with annual membership renewals that asks members if they “are interested in serving on the board”.

Additionally, a motion was made by Howie Foster and seconded by Rebecca Bevans with unanimous approval to reinstate the mailing of board candidate voting post cards.

## **Steam Camp –**

No report

There was a brief discussion around the possibility of establishing a waiting list for overflow applicants and around possibly taking deposits for the 2019 camp to assure an applicant's spot. Further discussion around these topics to continue during the upcoming Rail Camp meeting on April 9<sup>th</sup>.

## **Fund Raising –**

No report.

## **-Interpretative Committee –**

Loren Jahn reported that the mortar has been painted. He recommended adding a border around the base of the flatcar which can include being lettered Nevada State Railroad Museum for better promotion. He also recommended placing the car on rail instead of sitting on the ground.

Loren indicated that the next scheduled project to be painted is the Julia car in anticipation of the 150<sup>th</sup> V&T celebration in 2019. It is hoped that some of this project can be showcased during the upcoming Arts and Culture day.

The front room of the Nelson House is still moving forward (in early stages) as an interpretation of a superintendent home.

Loren will take the lead in making sure that Handcar receives new paint ahead of it being used in the Nevada Day Parade in October.

It was discussed that the roof of the 57 car needs completing.

## **-Membership Committee –**

See attached report.

## **-Motor Car Operations-**

Howie Foster reported that the 401 will be out to coincide with the upcoming safety meeting for training on the updated controls.

## **-Steam Train Operations-**

The 25 will not be hot during the upcoming safety meetings. It is undergoing off-season maintenance.

## **-Sagebrush Headlight-**

Adam Michalski reported that the latest issue was mailed on March 29<sup>th</sup> and should be delivered any time. The next issue is scheduled for late May or early June.

**-Website -**

No report.

**-Youth Committee –**

No report. (Chair position vacant)

**-Other Old Business-**

None.

**-New Business-**

Cal Fire has requested an additional \$300 for overnight accommodations to supplement the prior approved amount in support of their anticipated lumber delivery.

**GENERAL COMMENTS –**

None

**ADJOURNMENT-** 7:25 PM

Respectfully Submitted,

Rick Kohler, Board Member


**TREASURER'S REPORT - FNSRM REGULAR ACCOUNT  
FOR THE PERIOD: JANUARY 1, 2018 - FEBRUARY 28, 2018**

<b>Beginning Balance</b>		\$ 33,503.59
<b><u>INCOME</u></b>		
Brick Purchases	297.38	
Donations	\$ 1,180.00	
Memberships	\$ 3,189.55	
Total Income	\$ 4,666.93	\$ 4,666.93
<b><u>EXPENSES</u></b>		
Bank Charges	\$ 1.60	
Credit Card Fees	\$ 209.87	
Government Fee - Sec of State	\$ 50.00	
Membership Chairman	\$ 477.75	
Membership Postage	\$ 112.75	
NSRM - Qrtly Donation	\$ 1,764.75	
Photograph Equipment	\$ 400.00	
Santa Train Expense	\$ 237.38	
Total Expenses	\$ 3,254.10	\$ 3,254.10
<b>Ending Balance</b>		<b><u>\$ 34,916.42</u></b>

**MONEY MARKET ACCOUNT**

<b>Beginning Balance</b>	\$ 12,773.47
Interest Earned — Jan/Feb 2018	\$ 1.07
<b>Ending Balance</b>	<b><u>\$ 12,774.54</u></b>

Respectfully Submitted,




Larry Knack, Treasurer

**FNSRM RESTEAM HISTORY - TREASURER'S REPORT  
FOR THE PERIOD: JANUARY 1, 2018 - FEBRUARY 28, 2018**

<b>Beginning Balance</b>		\$7,215.39
<b><u>INCOME</u></b>		
Donations - Restricted	\$ -	
Total Income	<u>\$ -</u>	<u>\$ -</u>
<b><u>EXPENSES</u></b>		
Website - Creation/Maint	\$ -	
Total Expenses	<u>\$ -</u>	<u>\$ -</u>
<b>Ending Balance</b>		<u><u>\$7,215.39</u></u>

Respectfully Submitted,

  
Larry Knack, Treasurer

April 1, 2018

Friends of the NSRM Membership Report for March, 2018

MEMBERSHIPS		MEMBERS
Students:	2	2
Seniors:	188	188
Individuals:	62	62
Family:	100	192
Senior Couple:	124	247
Sustaining:	51	79
Contributing:	9	18
Patron:	3	5
Lifetime:	9	10
TOTAL:	548	803

In addition there are 42 Complimentary Memberships that receive the Sagebrush Headlight.

Respectfully,

*Susan D Allen*

Susan D. Allen

Membership Chairman

Memberships Purchased in MARCH

10@\$20.....\$200  
3@\$35.....\$105  
4@\$40.....\$160  
9@\$60.....\$540  
4@\$100....\$400  
2@\$250....\$500  
32        \$1905

IRON HORSE CAMP

1@\$935...\$935

BRICKS

0

DONATIONS

1@\$10

TOTAL

\$2850.00

## Events Committee Report 4/2/2018

### Events for 2018

- May:
  - Armed Forces Day – May 19
    - Free admission to the museum for veterans
    - Posting and retiring of the colors will happen at 1000 and 1600
    - Veteran organizations offered option to set up in Gibson park
    - Food trucks will be on site as well as a beer vendor
    - Craft vendors will be in the depot
- June:
  - Arts and Culture Day – June 16
    - Steampunk, Burners, and Cosplay members welcome
    - Costumes encouraged
    - Craft vendors in the depot
    - Food trucks on site
  - Father's Day Steam Up – June 17
    - We are hoping to have a food truck on site
    - Saturday's crafters will have the option to stay through Sunday
- July:
  - Parade of Trains/Steam Up/Speeder Event – June 30 and July 1
    - Craft vendors in the depot
    - Warren Engine Co serving food (?)
    - Possibility of classic cars as well – Mark Reese
  - Parade of Trains/Steam Up - July 4<sup>th</sup>
    - Warren Engine Co serving food (?)
- August:
  - Steam Camp – August 2-5
  - Battling Doodlebugs – August 18-19
    - Food truck on site
- September:
  - Labor Day – September 1-3
    - Craft vendors might be invited
    - Warren Engine serving food Saturday and Sunday only
    - Food truck on Monday



- October:
  - Harvest Train Event – October 13-14 and 20-21
    - Steam train rides – wrist bands an option
    - Craft vendors in depot
    - Pumpkin patch
    - Food truck on site
- December:
  - Santa Train – December 8-9, 15-16, and 22-23
    - Steam train rides
    - Special trains for immune compromised kids
    - Special train for Down Syndrome network a possibility
    - Will call table
    - Raffle in depot
    - Letters to Santa table
    - Coloring table
    - Warren Engine and food trucks (dates to be determined)

### **Events Crew**

- We need Event Volunteers for the Events Crew
  - It has become apparent that as long as we continue to provide events for the community, we need extra volunteers to staff these events.
  - Rebecca is making a list of all special events positions that will need to be filled in the future, complete with descriptions of each position.
  - These positions need to be filled by non-operations volunteers, now referred to as the Events Crew.
  - The Events Crew still needs more members.
  - Please spread the word that the Events Crew needs volunteers for these special events listed above.